

STATE OF DELAWARE
DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL

ON-SITE SYSTEMS ADVISORY BOARD
89 Kings Highway, Dover, DE 19901
(302) 739-9948

Monthly Meeting Minutes
For November 4, 2015

Members Present: Byron Jefferson, David Austin, Matt Brill, Lāf Erickson, Ken Walsh, Dave Schepens, Gerry Desmond, Phil King, Tom Ryan

Also Present: DNREC staff: Dawn Dryden, Roy Heineman, Andrew Whitman
Also present: Paul Hufschmidt (Class B,E,F,H #4409) & Scott Love (Class F,H #5579) both from Service Energy

- ❖ Meeting began at 9:15 a.m.
- ❖ Ken made a motion to accept the amended agenda items; Gerry seconded, all approved.
- ❖ October 7, 2015 Meeting Minutes reviewed; Ken made a motion to approve; Phil seconded, all approved.
- ❖ Ken made motion to move Scott Love (Class F,H #5579) up on the agenda; Phil seconded; all approved. Byron read approved minutes from October 2015 meeting; Byron read email complaint from a homeowner; Paul explained that it is their company practice to print the Class H requestor's name on the Class H inspection report and the designee from the company (Annette Davis) initials and submits inspection report to the Department; Paul explained that Annette Davis did not tell the owner they couldn't get another inspection done; Paul explained that the previous Program Manager in GWDS allowed Service Energy staff to print and initial the Class H inspection reports however if this was not acceptable to notify them; Byron read letter from Annette Davis (Service Energy); Scott Love stated that he starts a visual inspection of property prior to starting the Class H inspection by identifying neighboring areas, property lines, etc; Mr. Love also stated that this system in question was in a wooded area; Mr. Love stated that he knocked on the door, the notified the homeowner what he would be doing and explained that she would need to run water and flush toilets upon his request; during the inspection he contacted Paul Hufschmidt for guidance with distribution box and dosing tank concerns; Mr. Love stated he probed the mound corners in an "x" pattern and stated the mound was in a wooded area; Mr. Love observed sludge in dosing chamber and again contacted Paul Hufschmidt for guidance; Mr. Love stated he checked under

crawl space of the home for any other drains; Mr. Love stated that he was at the residence approximately 1 ½ hours performing the Class H inspection; Paul explained that Mr. Love contacted him four times while performing inspection for guidance; Paul Hufschmidt and Scott Love determined that possibility of tree roots of the system; Paul Hufschmidt and Scott Love identified the system as satisfactory with concerns and submitted inspection report to the Department; Paul explained that he signs all Class H inspection reports as well prior to be submitted to the Department; Byron suggest that the OSSAB has addressed the homeowner complaint; Lāf made a motion to send a response letter to homeowner addressing the complaint; Dave Austin seconded; all agreed. Andy explained that the Department will accept a statement from the Class H inspector stating that unable to obtain signature; Andy explained to Paul Hufschmidt and Scott Love that based on the email received, it is policy to forward complaint to OSSAB; Paul and Scott left meeting at 9:55am. No action taken by OSSAB.

❖ License Applications:

<i>Applicant Name</i>	<i>License Type</i>	<i>Approved</i>	<i>Denied</i>	<i>Motion By</i>	<i>2nd By</i>	<i>All In Agreement</i>
Francis Perno	B	X		Ken	Gerry	X
Henrietta Law	B	X		Gerry	Ken	X
Gilbert McBroom	E.1		X*	Tom	Phil	X
Andrew Keenan	E.1	X		Gerry	Matt	X
Michael Willey	I	X		Lāf	Matt	X
A. Jay Dolby	I	X		Ken	Gerry	X
Ian Kaufman	I	X**		Ken	Matt	X
Francis Strab IV	I	X		Lāf	Gerry	X
Howard Hubbard	I	X		Gerry	Lāf	X
Michael Stallings	I	X		Tom	Matt	X
Patrick Kintz	I	X		Gerry	Tom	X
Donald Martin	I	X		Gerry	Tom	X
Edward Grimm	I	X		Gerry	Tom	X

* *Application incomplete*

** *Gerry Desmond abstained from the vote*

❖ Continuing Education Training (CET's):

- Stephen Dadio (Class A,B,D #4595):
 - LAES-2004-201 Soil Judging – *Approved 10 hours*
- Timothy Hill (Class A #5735):
 - Groundwater Investigations - *Approved 3 hours, all licensees*

- Nate Rust (Class H #5708)
 - Personal Protective Measures for Biological Events - *Approved 8 hours, all licensees*
 - David Moyer (Class H #5526)
 - Law Enforcement Medical Responder - *Approved 8 hours, all licensees*
 - Delaware Technical & Community College:
 - How to Prevent a Catastrophic Event in your Water/Wastewater System - *Approved 7 hours, all licensees*
 - Fundamental Processes in Wastewater Treatment - *Approved 7 hours, all licensees*
 - Laf Erickson (Class A,D #2460)
 - Site Evaluation Roundtable - *Approved 3 hours*
 - Kenneth Christenbury (Class B,C #4137)
 - Engineering Ethics for the Maryland Professional Engineer Final Exam - *Approved 2 hours, all licensees*
 - Steven Bisbee (Class F #5610)
 - Onsite Wastewater Treatment – Additives & Softeners (Red Vector Online) - *Approved 1 hour, all licensees*
- ❖ Andy Whitman announced that he has accepted another position within the State and will be leaving the end of November 2015
- ❖ Enforcement:
 - None to date
- ❖ Next scheduled meeting on December 2, 2015.
- ❖ Meeting adjourned at 10:45 a.m.


Prepared By Dawn Dryden


Approved By Byron Jefferson

